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INSTRUCTIONS FOR DENTAL LICENSURE BY CREDENTIALS

The Commonwealth of Kentucky confers unrestricted licenses to practice general dentistry via three pathways: completion of an approved clinical exam (Licensure by Examination), qualifying experience within another U.S. licensing jurisdiction (Licensure by Credentials), or a combination of U.S. and foreign education (Licensure as a Foreign Trained Dentist).

This page summarizes the process for Licensure by Credentials. See 201 KAR 8:533 for complete licensing rules.

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 Completed, signed, and notarized Application for Dental Licensure.
 Official transcript from a CODA accredited DDS or DMD program, received by the Board directly from the school.
 Copy of front and back of CPR, BLS, or ACLS card documenting active certification in cardiopulmonary resuscitation.
 Digital fingerprint scan via <u>IdentoGO Universal Enrollment Platform</u> using service code 27GJYG.
 Completed <u>Jurisprudence Examination</u> .
 Successful completion of the National Board Dental Examination or Integrated National Board Dental Examination.
 Successful completion of a clinical exam used by any U.S. licensing jurisdiction to determine clinical competency.
 Application fee of \$325 if applying in an even numbered year or \$175 if in an odd numbered year.
 Official verification of all other dental license(s) held, received by the Board directly from the licensing agency.
 National Practitioner Data Bank (NPDB) fee of \$25.
 Signed and notarized Affidavit of Active Practice of Dentistry or other documentation that the applicant has actively practiced dentistry in a U.S jurisdiction for at least five of the six years preceding the filing of the application.

Submission Instructions

Request official transcripts from the dental school to be submitted directly to the Board, not to the applicant, at the above address.

Request official verification of licensure from the issuing licensing agency. A copy of a license is not acceptable. Verification letters should be submitted directly to the Board, not to the applicant, at the above address or email, depending on the issuing state's policy.

Schedule a digital fingerprinting session at <u>uenroll.identogo.com</u> for the criminal background check. Be sure to use service code 27GJYG when registering. Do NOT submit fingerprint cards to the Board of Dentistry office.

Mail the license application, jurisprudence exam, CPR card, affidavit of active practice or other documentation, NPDB fee, and application fee to the address above. Documents do not have to be mailed together. Incomplete application packets will be held on file for up to six months.

All fees are payable to the Kentucky Board of Dentistry. A single check or money order may be used to pay all fees.

The Board will grade the jurisprudence exam, check criminal background, look up National Board and clinical exam scores, and submit a National Practitioner Data Bank query. The applicant will be contacted to resolve any adverse findings.

The status of an application can be viewed in the "New Applicant Spreadsheet" on the Board of Dentistry homepage.

